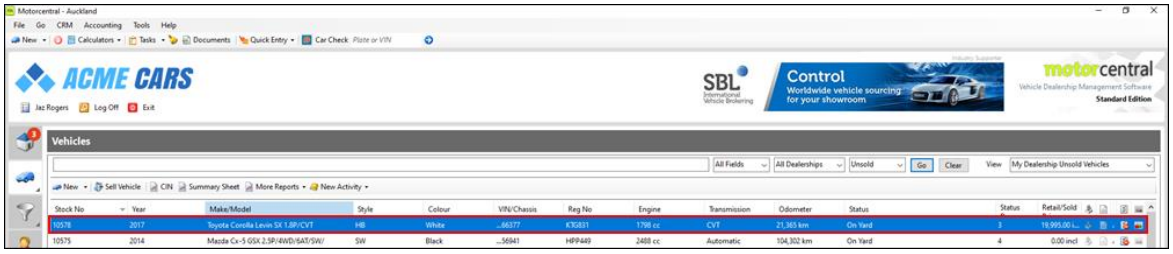
Fuel Saver – retrieving information, printing & settings

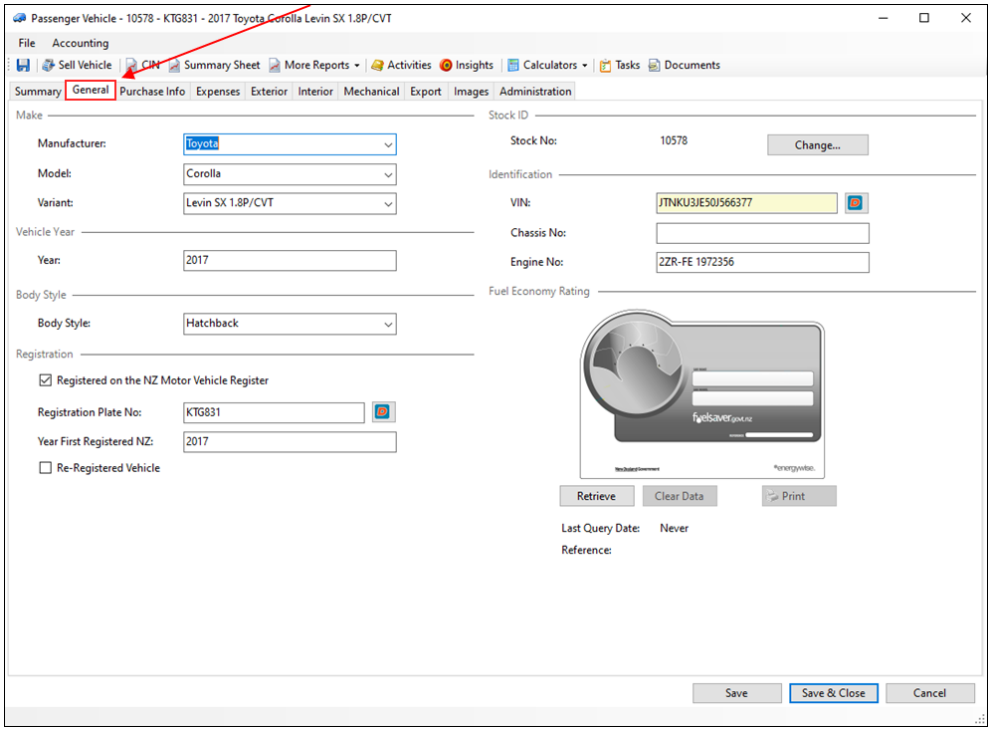
In this document we cover a number of commonly asked questions around accessing Fuel Saver inside Motorcentral. Follow the steps outlined in this document to achieve the outcome outlined.

Retrieving Fuel Saver information on a vehicle

Step 1: From the Motorcentral vehicle screen **select** the vehicle you wish to work with and **double click** to open

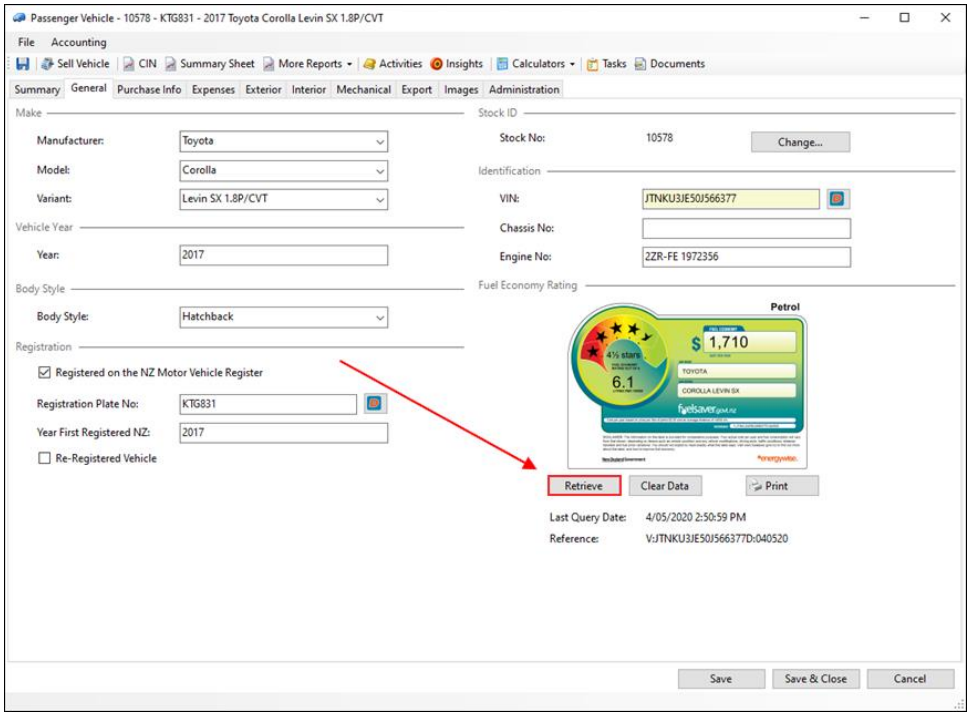


Step 2: Navigate to the **General** tab



Step 3: Navigate to the Fuel Economy Rating section and **click on the Retrieve button**

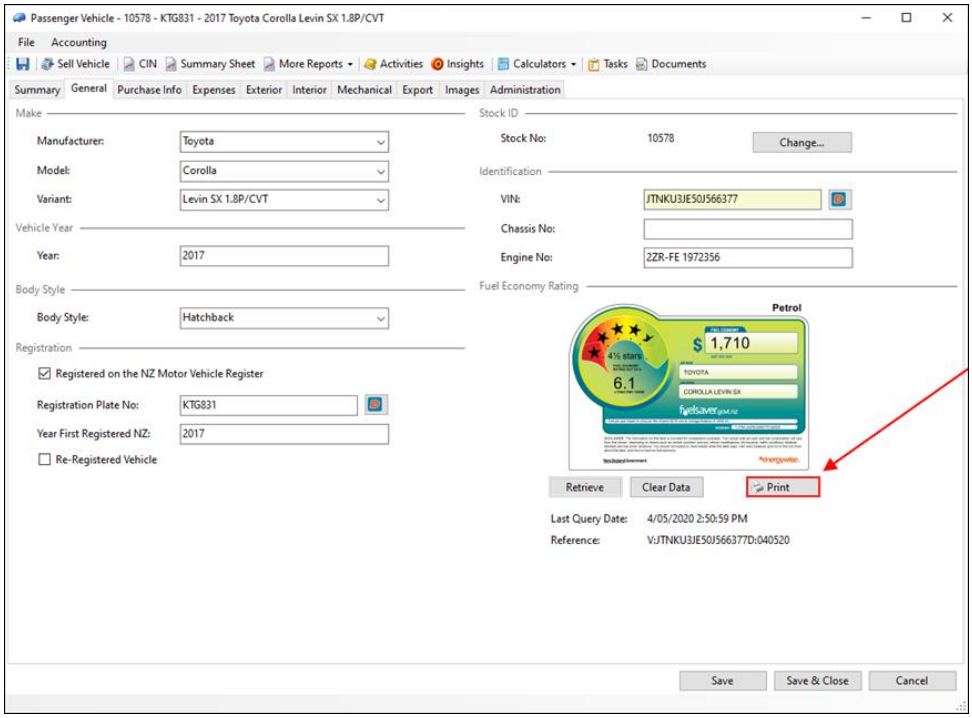
***Note**: A VIN or Registration number is needed to retrieve the data. Data is retrieved from http://fuelsaver.govt.nz*



Printing a Fuel Saver document

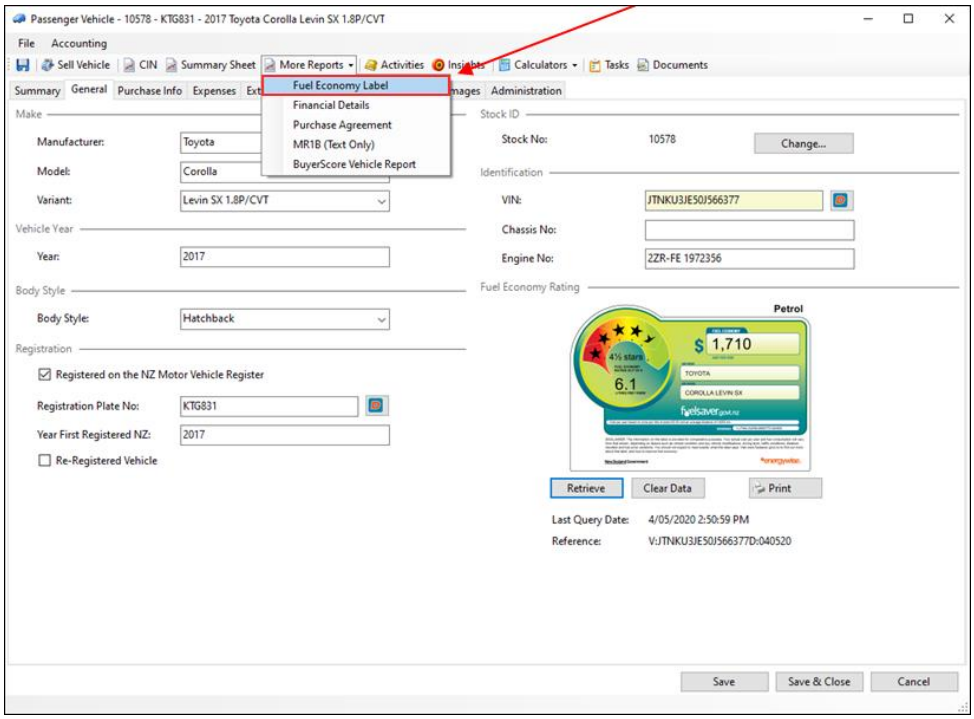
You can print a Fuel Saver document from a number of locations inside Motorcentral.

1. **From within the Fuel Economy Rating section of the General vehicle tab**

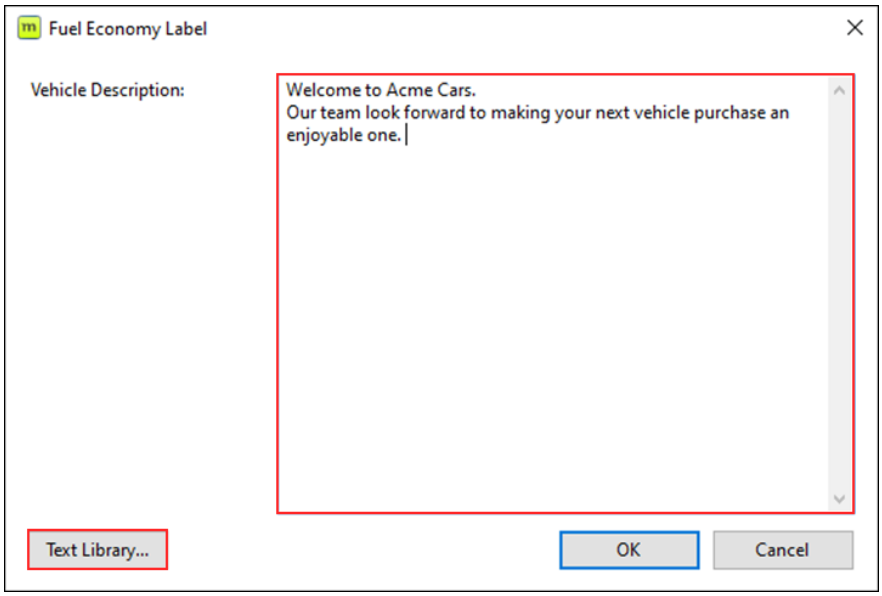


2. From within the Vehicle record

Step 1: Click on **More Reports** and select **Fuel Economy Label**

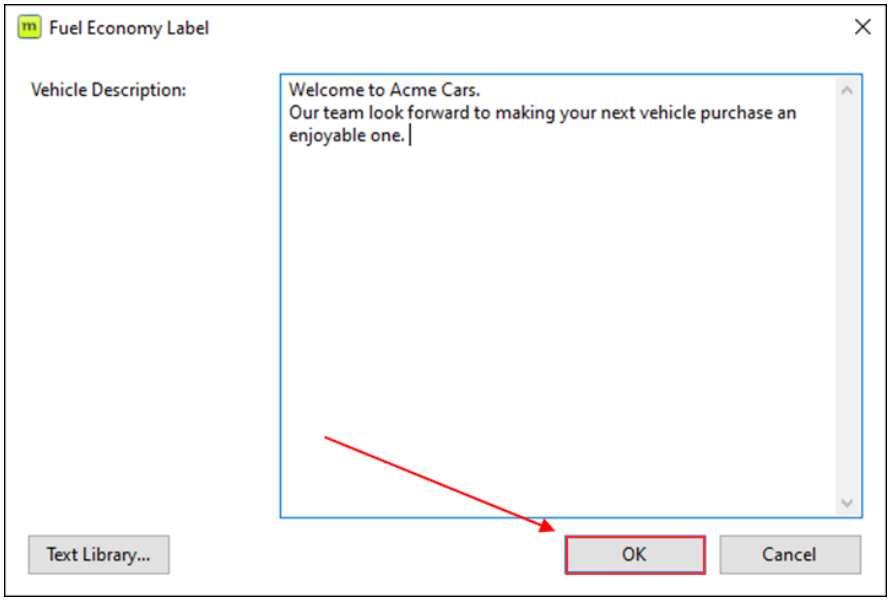


Step 2: Once you open the Fuel Economy label, the below **Vehicle Description** box will appear. This is where you can amend the text information or select pre written text from the text library.

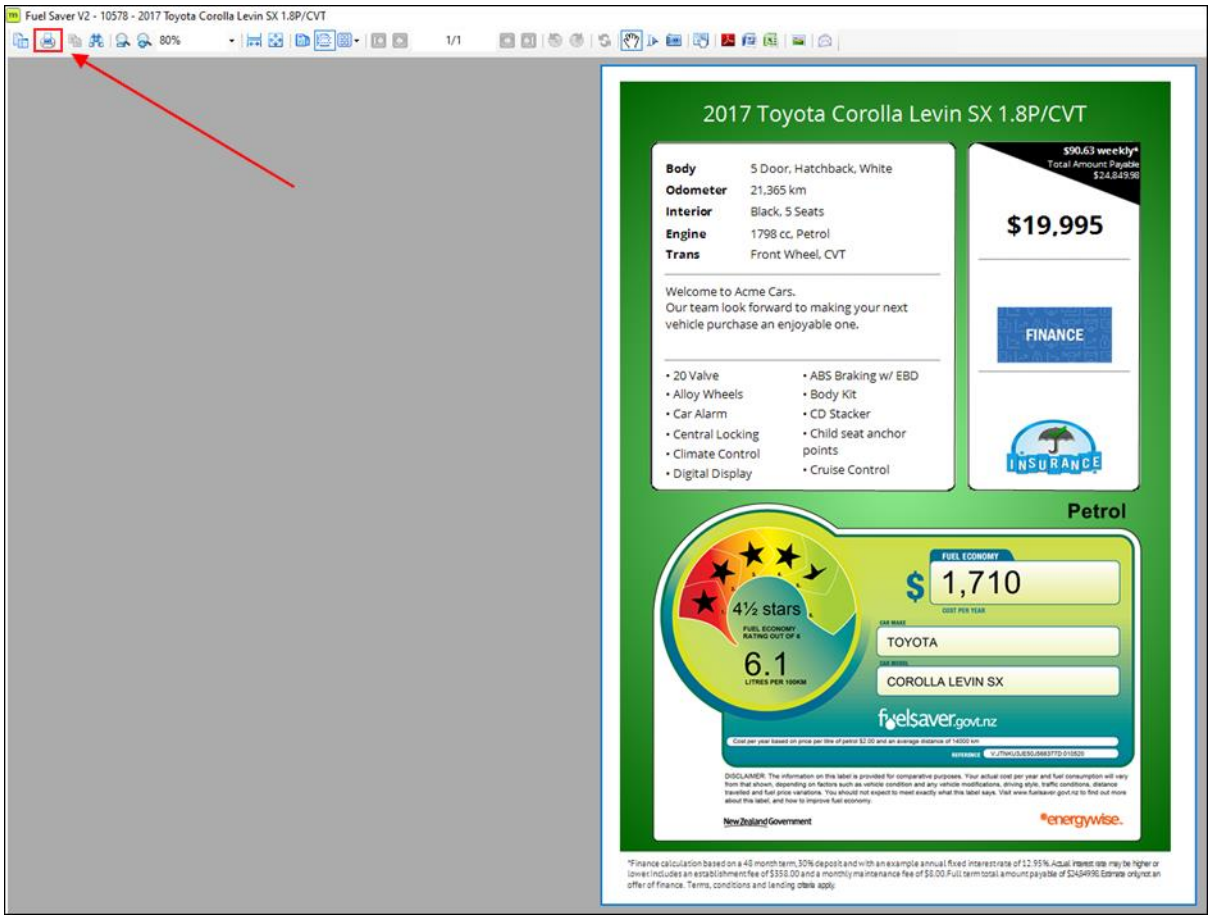


Step 3: Once the text has been added **select OK**

This will open the document ready for printing.

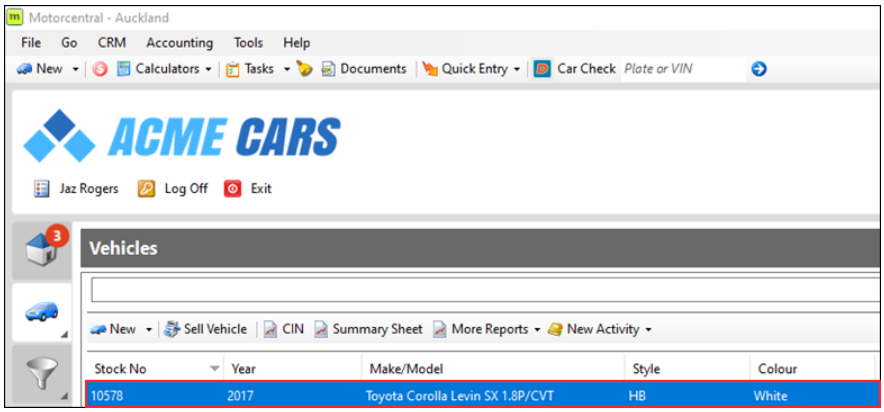


Step 4: To print the document **click on the Print icon** as per the below example

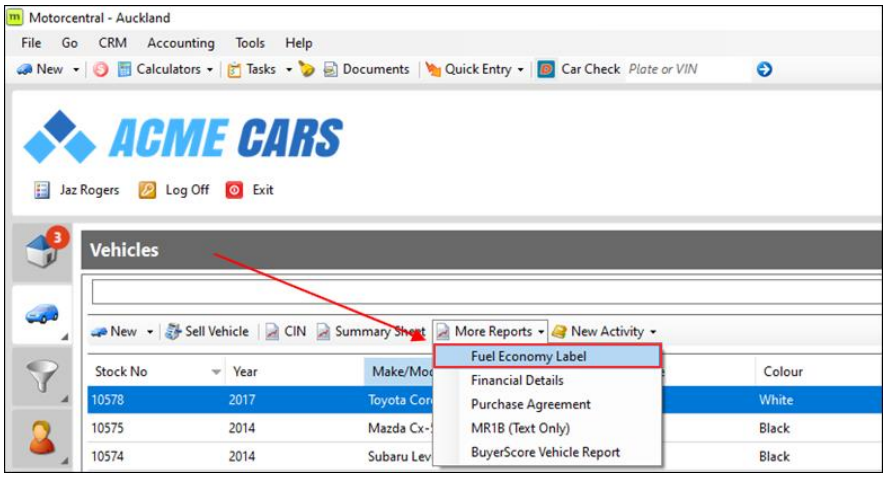


3. From the main Motorcentral Menu

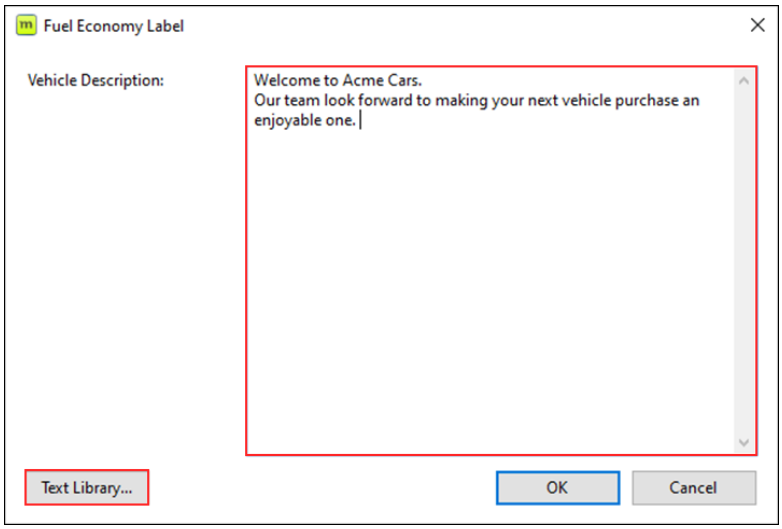
Step 1: From within the Motorcentral vehicle screen, **select the vehicle** by clicking on it once so it is **highlighted**



Step 2: Navigate to the **More Reports** option in the Menu bar above the vehicle list and select **Fuel Economy Label**

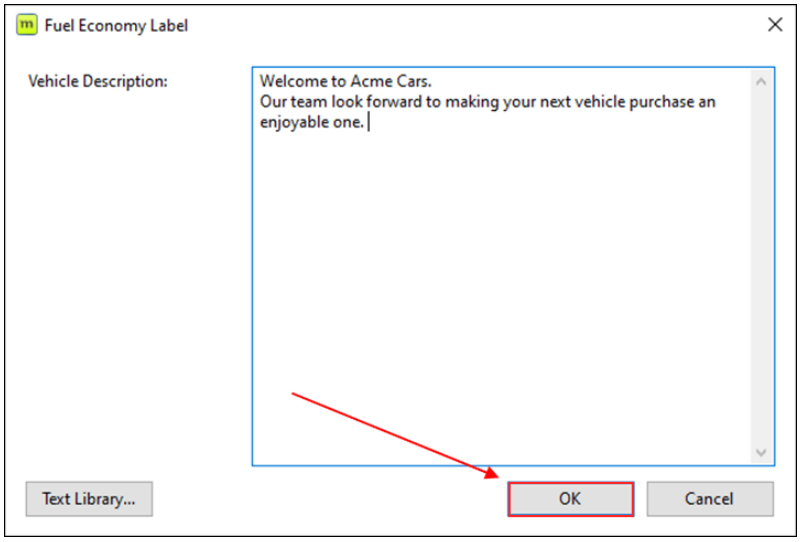


Step 3: Once you open the Fuel Economy label, the below **Vehicle Description** box will appear. This is where you can amend the text information or select pre written text from the text library.

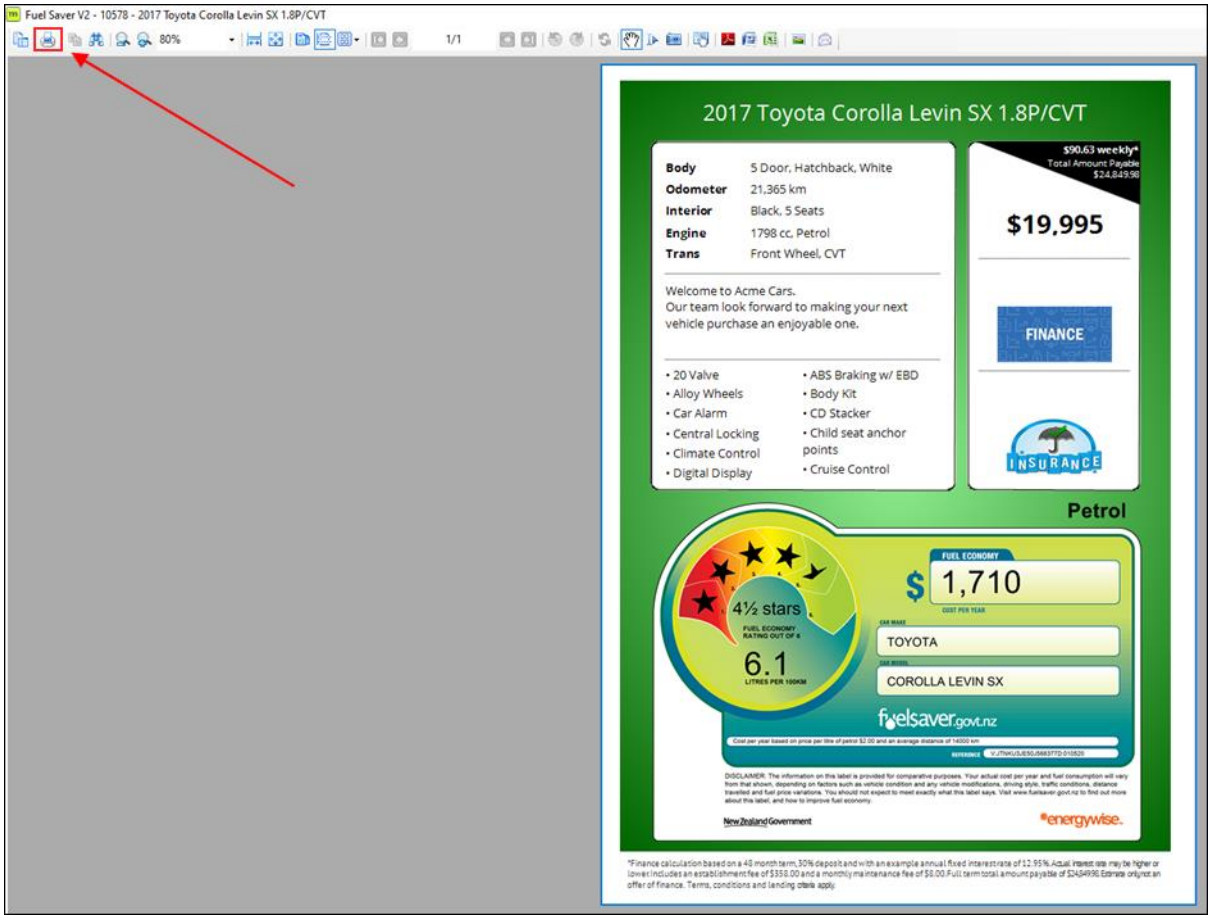


Step 4: Once the text has been added **select OK**

This will open the document ready for printing.



Step 5: To print the document **click on the Print icon** as per the below example

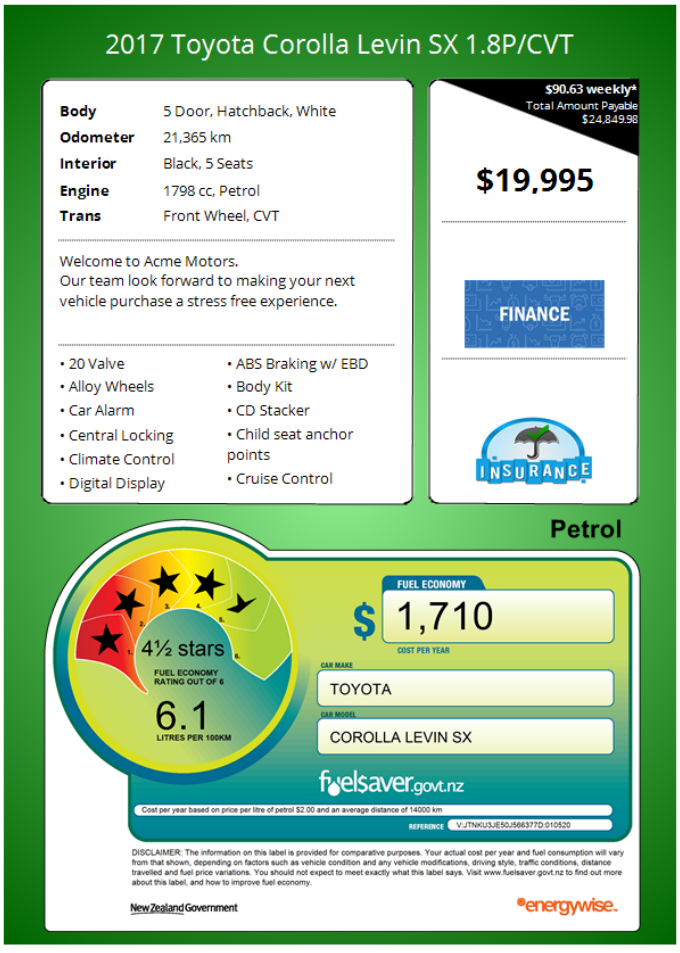


Fuel Saver documents available in Motorcentral

Below are examples of the Fuel Saver documents available in Motorcentral:

Fuel Saver V1

Fuel Saver V2

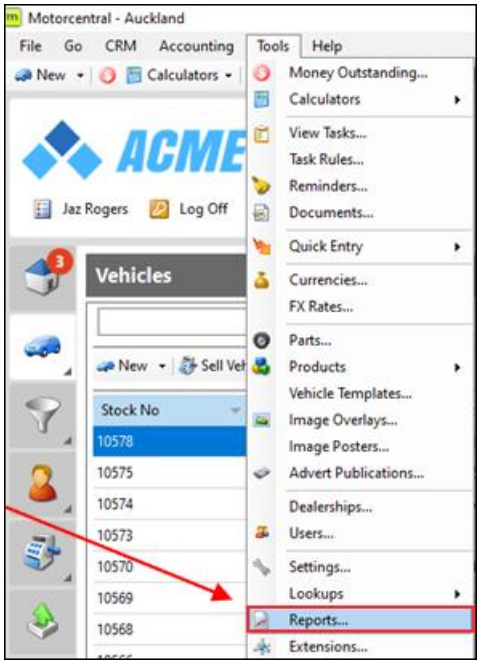


*Finance calculation based on a 48 month term, 30% deposit and with an example annual fixed interest rate of 12.95%. Actual interest rate may be higher or lower. Includes an establishment fee of $358.00 and a monthly maintenance fee of $8.00. Full term total amount payable of $24,849.98. Estimate only not an offer of finance. Terms, conditions and lending criteria apply.

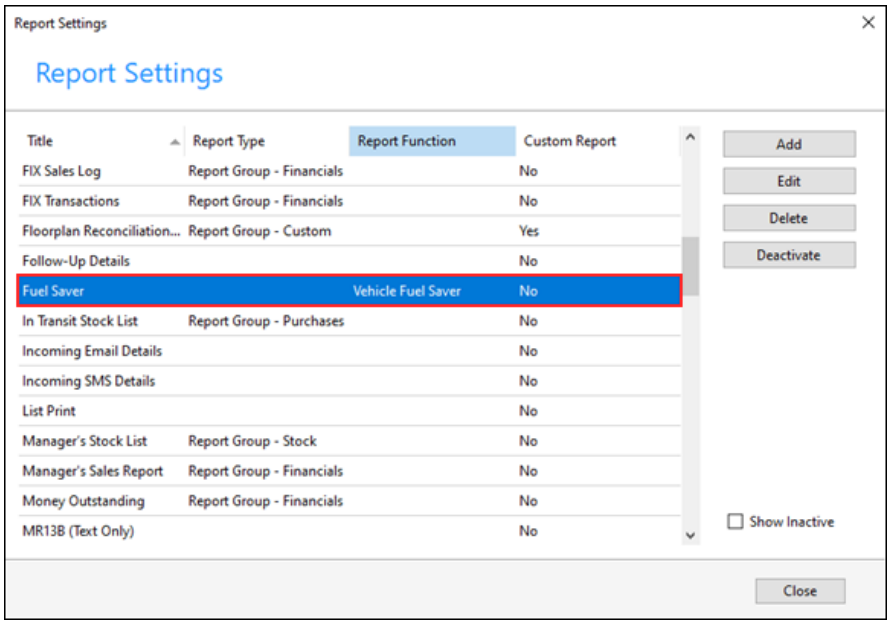
To find out how to **update information** on your full saver document such as weekly Finance Payments or Supplier logos please contact our support team on 0800 623 687.

Changing Fuel Saver documents in Motorcentral:

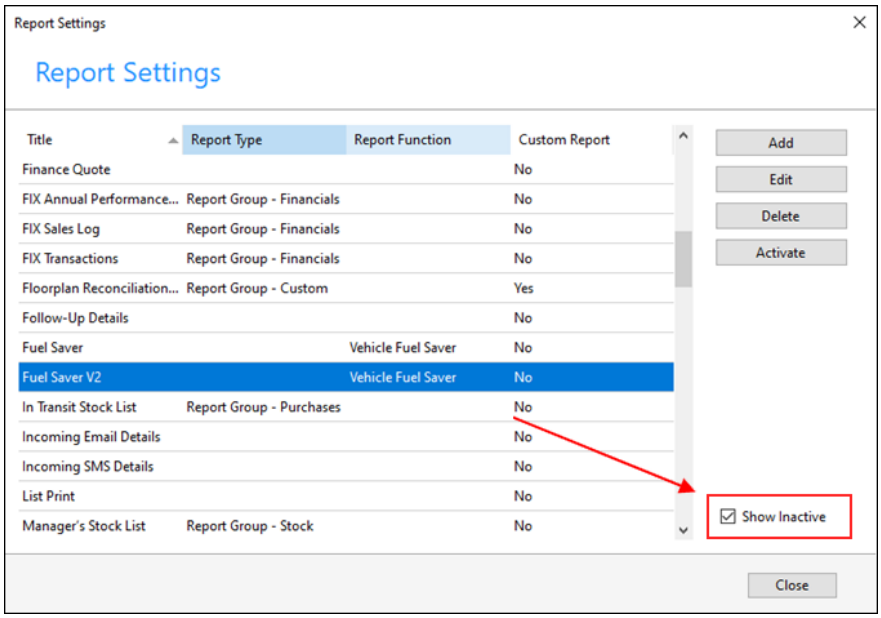
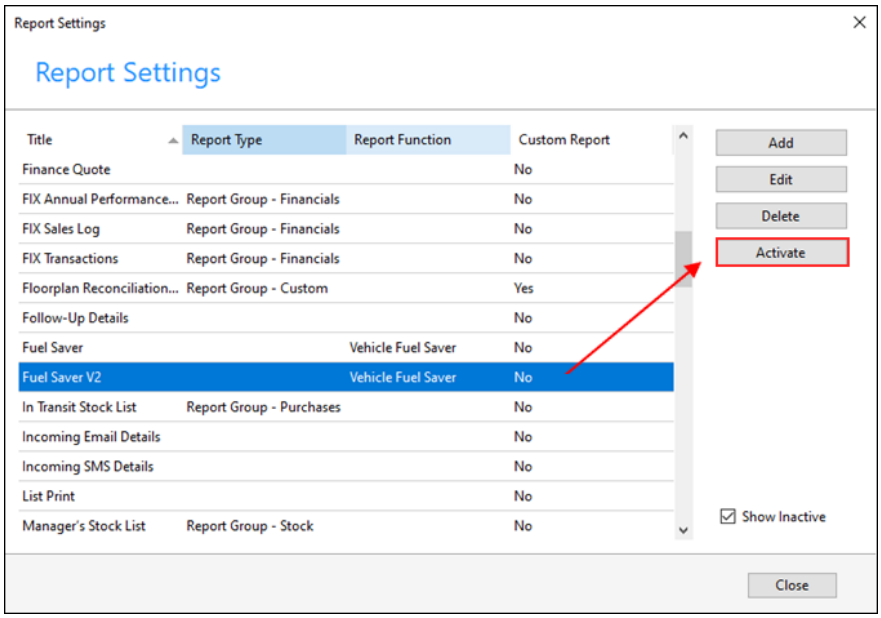
Step 1: To **change** the version of the Fuel Saver document being used, naviagate to the Main Motorcentral screen **Tools** > **Reports**



Once you open **Reports** the below screen will appear. This displays the Report Settings and will show the current document in use as per the below example



Step 3: To change Fuel Saver Documents, **tick** the **Show Inactive** box which will then show both Fuel Saver documents:



Step 4: Click on the inactive form and select activate from the menu on the right hand side of the screen, this will automaticately deactive the document no longer required